



## Pawnbroker, Second-Hand & Junk Dealer License Application

City Ordinance 5.22

Please print in dark ink and mail to Business Licensing Service

**Business Name:** \_\_\_\_\_

Enter the name you will be doing business as. You must operate and advertise in the exact name listed.

**Parent Company Name:** \_\_\_\_\_

(If Corporate Owned)

**Business Address:** \_\_\_\_\_

(Cannot be a P.O. Box) Street # Street name Unit # City State Zip

**Mailing Address** \_\_\_\_\_

(Can be a P.O. Box) Street # Street name Unit # City State Zip

**Phone:** ( ) - **Business State Date:** \_\_\_\_\_

**Ownership** (Check One Only)

- Sole Proprietor   
  Partnership   
  Corporation   
  LLC  
 LLP   
  LP   
  Other:

**E-mail:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**OWNER'S OR PRINCIPAL'S NAME(S)**

**Name** \_\_\_\_\_ **Name** \_\_\_\_\_

**Home Address** \_\_\_\_\_ **Home Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Zip** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Telephone #** \_\_\_\_\_ **Title** \_\_\_\_\_ **Telephone #** \_\_\_\_\_ **Title** \_\_\_\_\_

**Social Security #** \_\_\_\_\_ **Social Security #** \_\_\_\_\_

**Driver License #** \_\_\_\_\_ **Driver License #** \_\_\_\_\_

\*Attach additional owner's information as needed

**TYPE OF BUSINESS**

**Please Check One:**

- Pawnbroker
- Junk Dealer
- Recycling Dealer
- Itinerant Dealer

**Antique Dealer or Second Hand Dealer**

(Other than purchases from an estate)

- Whose business involves 10% or less of business items requiring record of transaction and licensed as a second hand dealer
- Whose business involves more than 10 of business items requiring record of transaction and licensed as a pawnbroker

**Items requiring a record of transaction:** Items of gold, silver, platinum, copper, other precious metals, gems and jewelry; Collections of 10 or more coins or bills of currency; Items with serial numbers or model numbers including, but not limited to, appliances, tools, electronics, computers, gaming systems and accessories; Musical instruments; Compact discs, computer software, and video game cartages; Scrap metal products; Firearms

**Attachments:**

- Employment history for each owner and business manager for the last 5 years
- A list of all felony and misdemeanor convictions for the last 10 years, excluding traffic violations
- Detailed information of each owner's and business manager's history of suspended or revoked licenses similar to this type of business
- A financial statement (business or personal bank statement or balance sheet) identifying all sources of funding that will be used to support the business

The undersigned fully understands that any falsification made herein will constitute grounds for denial or revocation of this license.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Fee Schedule:**

- 0012 2<sup>nd</sup> Hand Dealer No Reporting - \$50.00
- 0013 2<sup>nd</sup> Hand Dealer Police Report - \$300.00
- 0135 Itinerant Dealer - \$500.00
- 0142 Junk Dealer \$300.00
- 0170 Pawnbroker \$300.00
- 0033 Antiques less than 10% Report - \$50.00
- 0034 Antiques more than 10% Report - \$300.00